

RAF GIS Farm Questions Guide (For Farms) Version 1.0



RAF_GIS_FARM-V1.0-2021.10.21



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Cover photo credits: Callie Weldon, Riaan Marais (Mohair South Africa), and Shaniko Wool Company.

English is the official language of the RAF GIS Farm Questions Guide (For Farms). In any case of inconsistency between versions, reference shall be made to the English version.

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The RAF GIS Farm Questions Guide (For Farms) will undergo a revision process as required. You may submit feedback to the Textile Exchange GIS project team at any time; send to GIS@TextileExchange.org. Points of clarification may be incorporated into supplementary and guidance documents prior to 2021. More substantive feedback or suggested changes will be collected and reviewed as part of the next revision of the document.

Document Revision History

RAF GIS Farm Questions Guide (For Farms) 1.0, released October 21, 2021

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Introduction

About the RAF GIS Farm Questions

The RAF GIS Farm Questions is a new data collection methodology using an online survey. The online survey collects data for Responsible Wool Standard (RWS), Responsible Mohair Standard (RMS), and Responsible Alpaca Standard (RAS). Along with the farm information, the survey also collects 'Geo spatial' data.

The benefits of collecting 'Geo spatial' RAF farm questions includes:

- Improve efficiency of the data collection process
- Improve data quality and accuracy
- Better geographic information for monitoring and evaluation

To allow for a period of transition, the RAF GIS Farm Questions is an optional alternative reporting mechanism for RAF farm questions until December 31st, 2021. From January 1st, 2022 the RAF GIS Farm Questions will become the required method to submit RAF farm questions.

About Textile Exchange



Textile Exchange is a global nonprofit that creates leaders in the sustainable fiber and materials industry. The organization develops, manages, and promotes a suite of leading industry standards as well as collects and publishes vital industry data and insights that enable brands and retailers to measure, manage, and track their use of preferred fiber and materials.

With a membership that represents leading brands, retailers, and suppliers, Textile Exchange has, for years, been positively impacting climate through accelerating the use of preferred fibers across the global textile industry and is now making it an imperative goal through its 2030 Strategy: Climate+. Under the Climate+ strategic direction, Textile Exchange will be the driving force for urgent climate action with a goal of 45% reduced CO2 emissions from textile fiber and material production by 2030.

How to Use This Document

This document provides visual guidance to fill in the online RAF farm questions for Responsible Wool Standard (RWS), Responsible Mohair Standard (RMS), and Responsible Alpaca Standard (RAS).

The survey has seven main sections ('Getting started with GIS', 'Filling out the RAF farm questions', 'Responsible Wool Standard' (RWS) survey, 'Responsible Mohair Standard' (RMS) survey, 'Responsible Alpaca Standard' (RAS) survey, 'Pre-fill function using Survey123 app', and 'Submitting survey, saving survey, and additional help').

Please refer to the 'Contents' page for guidance to each of the sections mentioned.



Desired outcome: Promote an efficient way to collect 'Geo spatial' data using an online survey and to make better informed decisions through analysis of the data collected.

This document includes:

- Visual guidance on ways to fill in the survey.
- Explanation on amendment methods for address maps and polygon maps.
- Submitting the online RAF farm questions.

These are intended to make it easier for the farmer to understand and use as a 'point of reference' following the live training session.

Section A - Getting Started with GIS

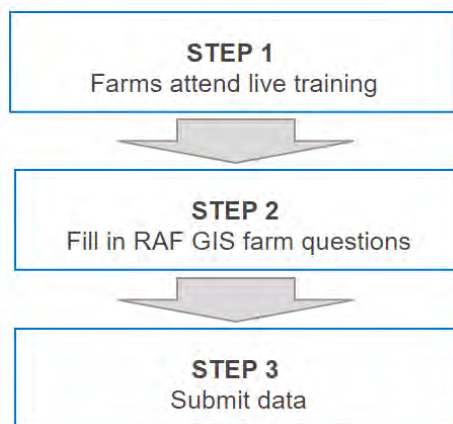
A1. Getting Started

- A1.1** The user manual will help you get started by understanding the steps required to complete the survey. In general, there are 3 simple steps to complete the survey (see A1.2 Steps to complete the survey).

By the end of the live training session each participant will be given 3 additional items (see A1.3 Additional items provided to farms).

Please note that each respective certification body will provide farms with a web link before filling in the online survey.

- A1.2** Steps to complete the survey:



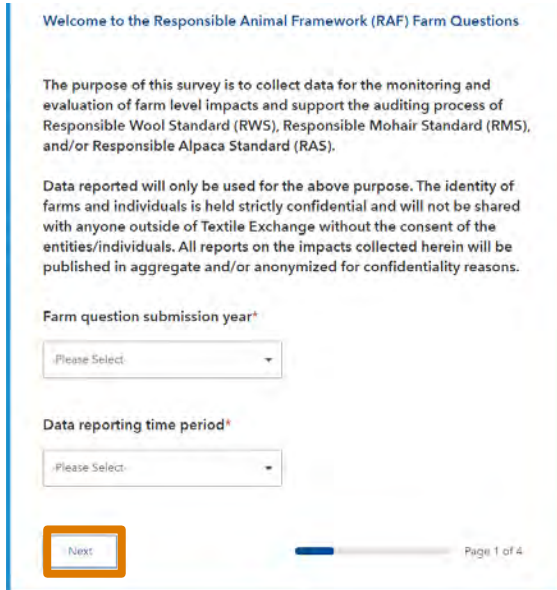
- A1.3** Additional items provided to farms



Section B - Filling Out the RAF Farm Questions

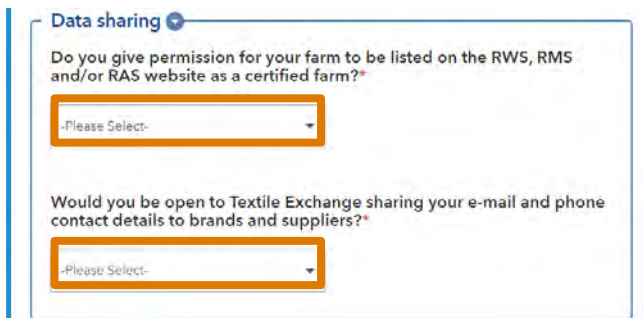
B1. Disclaimer

- B1.1** Please read the disclaimer, and select the submission year as well as the reporting period. After that, click 'Next'.



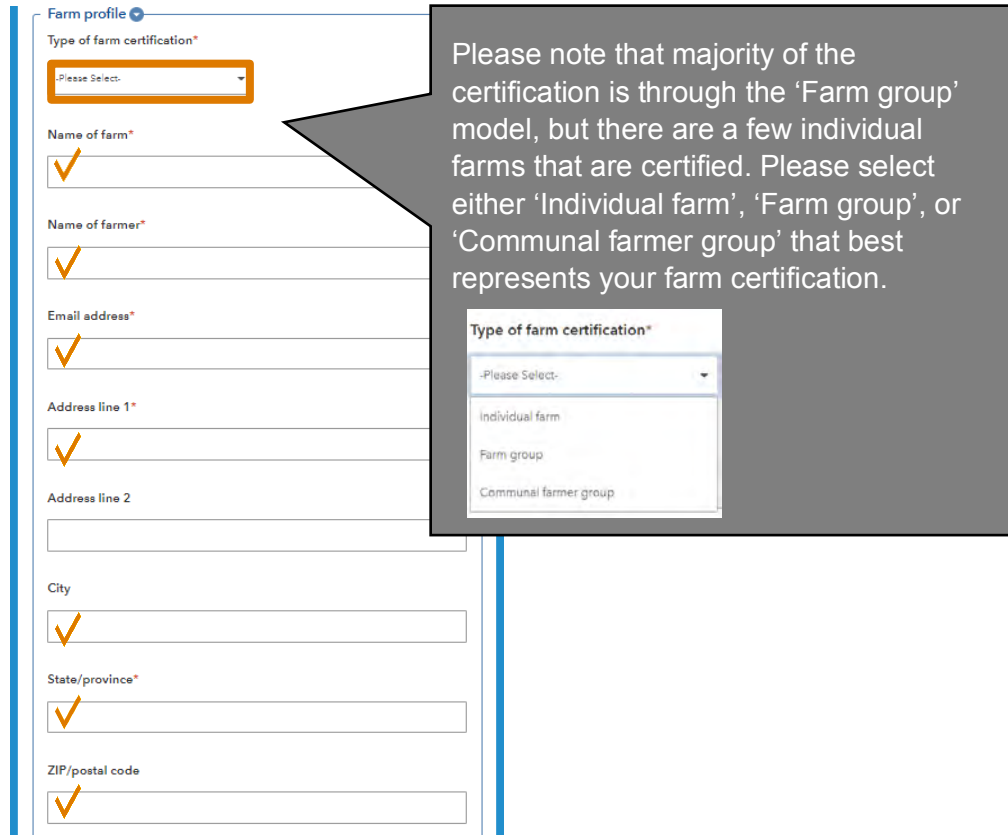
B2. Data Sharing

- B2.1** Click on the highlighted box '-Please Select-' and then select appropriate answer from the drop-down list to begin survey.



B3. Farm Profile

- B3.1** Click on the highlighted box ‘-Please Select-’ to fill in the type of farm, and fill in information on the text box marked as ‘✓’. Please note that items in asterisk(*) are required information.



Farm profile

Type of farm certification*

-Please Select-

Name of farm*

✓

Name of farmer*

✓

Email address*

✓

Address line 1*

✓

Address line 2

City

✓

State/province*

✓

ZIP/postal code

✓

Please note that majority of the certification is through the ‘Farm group’ model, but there are a few individual farms that are certified. Please select either ‘Individual farm’, ‘Farm group’, or ‘Communal farmer group’ that best represents your farm certification.

Type of farm certification*

-Please Select-

Individual farm

Farm group

Communal farmer group

- B3.2** Steps to use autofill function in country:

B3.2.1 Type in first few letters into the highlighted box (below) and the system will suggest the nearest result.

B3.2.2 After that, select the country according to your farm address from the suggestion list.



Country/area*

↓

AUSTRALIA

AUSTRIA

DRONNING MAUD LAND

GUINEA-BISSAU

MAURITANIA

MAURITIUS

NAURU

PALAU

SAUDI ARABIA

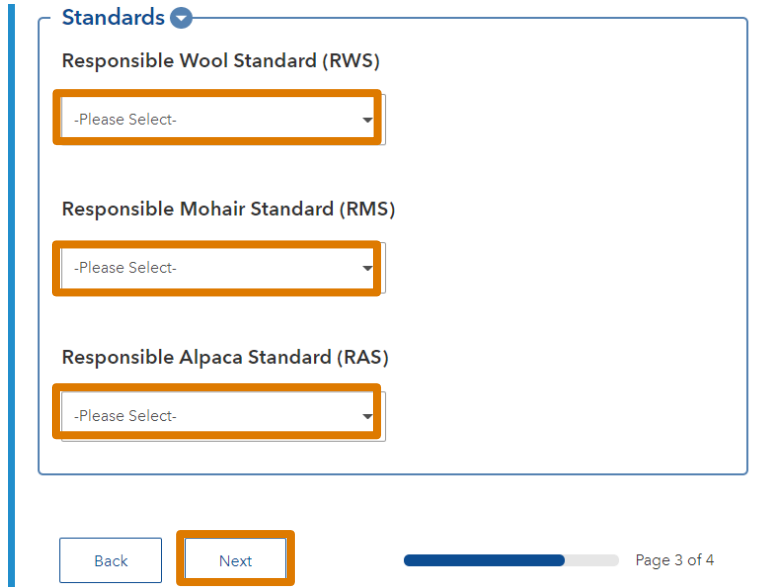
TOKELAU

↓

This is a required question

B4. Standards

- B4.1** Click on the highlighted box ‘-Please Select-’ and select all the type of standards applicable to your farm from the drop-down list. After that click on ‘Next’ to move to the next section of the survey.



Standards

Responsible Wool Standard (RWS)

-Please Select-

Responsible Mohair Standard (RMS)

-Please Select-

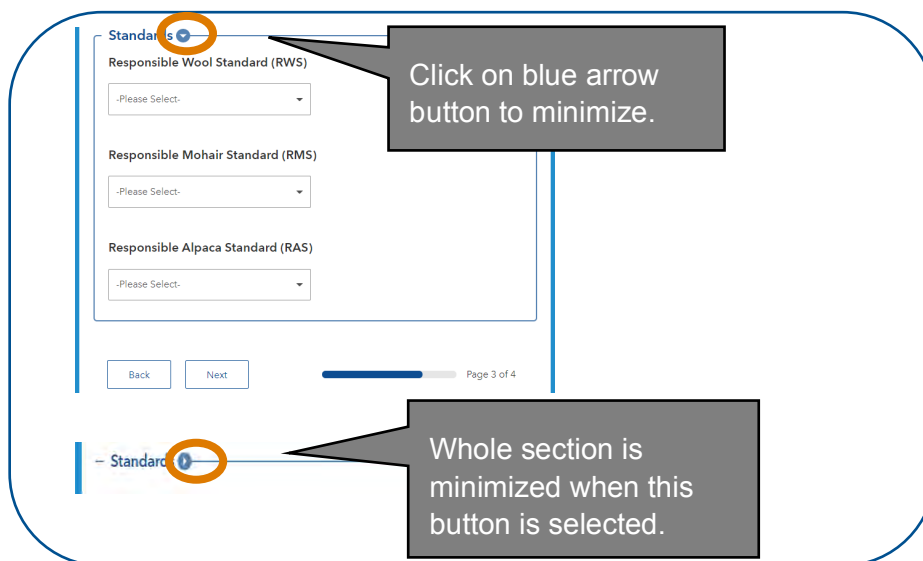
Responsible Alpaca Standard (RAS)

-Please Select-

Back Next

Page 3 of 4

Survey tip: Click on green arrow button throughout the survey to minimize and maximize the selected section. By minimizing the survey section, you will see less questions, so it won't overwhelm your viewing screen.

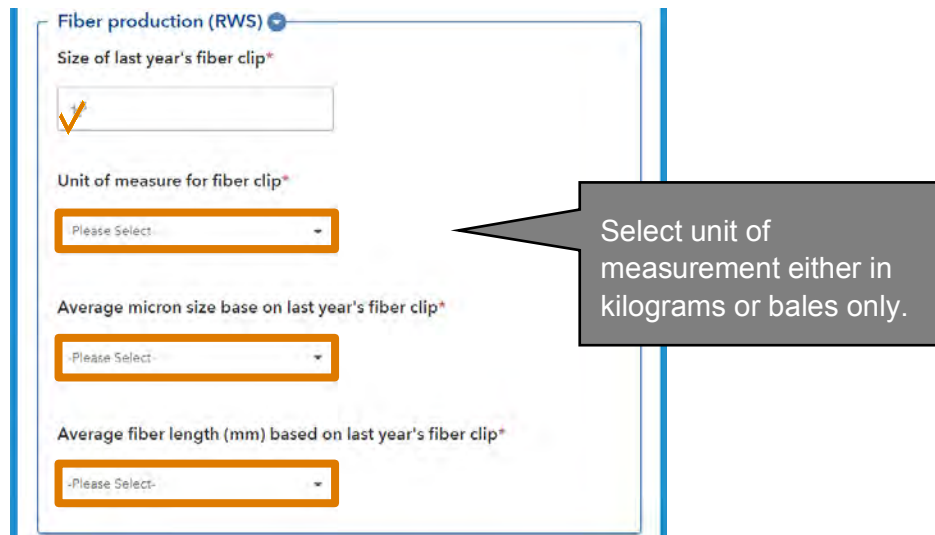


Section C - Responsible Wool Standard (RWS)

This section will appear upon selecting 'Yes' to 'Responsible Wool Standard' (RWS) from section B4.1.

C1. Fiber Production (RWS)

C1.1 Fill in data in the text box marked as '✓' and click on the highlighted box '-Please Select-'. Please note that items in asterisk(*) are require information.



The screenshot shows a form titled "Fiber production (RWS)" with a blue header bar. It contains four fields, each with an asterisk indicating it is required:


- Size of last year's fiber clip***: A text input field with a yellow checkmark icon to its left.
- Unit of measure for fiber clip***: A dropdown menu with "Please Select" as the current selection. This field is highlighted with an orange border.
- Average micron size base on last year's fiber clip***: A dropdown menu with "Please Select" as the current selection. This field is highlighted with an orange border.
- Average fiber length (mm) based on last year's fiber clip***: A dropdown menu with "Please Select" as the current selection. This field is highlighted with an orange border.

A grey callout box with a pointer to the "Unit of measure for fiber clip*" dropdown contains the text: "Select unit of measurement either in kilograms or bales only."

C2. Sheep Details (RWS)

C2.1 Fill in total number of sheep and other information on the text box marked as '✓'.

(Note: Lambing percentage should be calculated based on females mated during the reporting period or the number of births per female).

Sheep details (RWS) 

Number of sheep (all categories of stock):*

✓

Sheep breeds

☐ Merino
 ☐ Rambouillet
 ☐ Blue Faced Leicester

☐ Corridale
 ☐ Columbia
 ☐ Suffolk

☐ Dohne
 ☐ Poll Dorset
 ☐ Composites

☐ Others

Lambing percentage (%) based on females mated last year.*

Please input a number between 0 and 200.

✓

Last year's lamb weaning percentage (%).*

Please input a number between 0 and 100.

✓

Mortality rate based on the percentage of deaths (%) that occurred last year.*

Please input a number between 0 and 100.

✓

C2.2 Upon selecting the type of breed, a text column will appear at the bottom. Select all applicable breeds and enter the total number of sheep by breeds on the text box.

Sheep breeds

☒ Merino
 ☐ Rambouillet
 ☐ Blue Faced Leicester

☐ Corridale
 ☐ Columbia
 ☐ Suffolk

☐ Dohne
 ☐ Poll Dorset
 ☐ Composites

☐ Others

Number of Merino sheep

✓

C3. Farm Boundaries and Area (RWS)

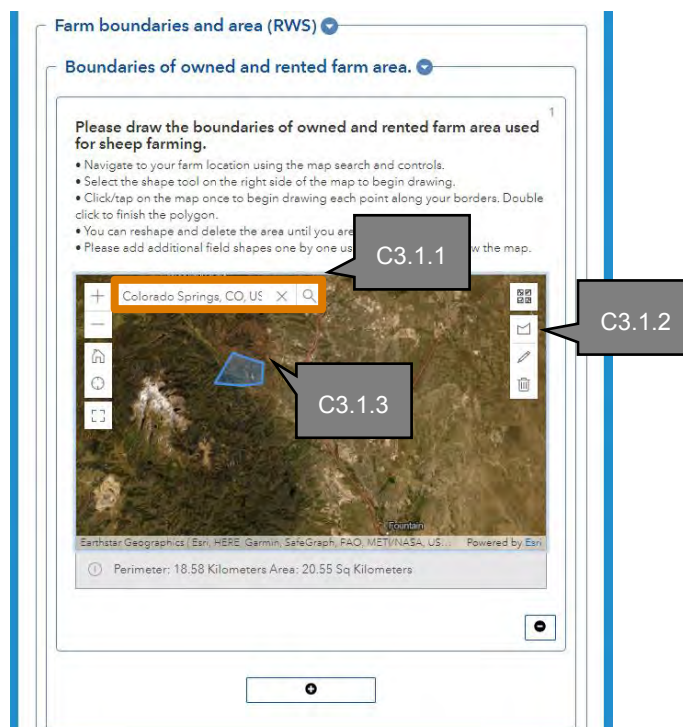
C3.1 Steps to plot farm area using polygon mapping:

(Please note that polygon mapping steps are the same for both 'Boundaries of owned and rented farm area' and 'Boundaries of communal or public land area').

C3.1.1 Type in the address of farm area (Note: Map support up to street level address).

C3.1.2 Activate polygon mapping by click 'area' button.

C3.1.3 Plot area by connecting each dots according to your farm area.



C3.2 Farm Area

- C3.2.1** Click on the highlighted box ‘-Please Select-’. Then select the unit of measure (see ‘a’) and indicate if there are other animals (see ‘b’).



Farm area 

Unit of measure for farm area.*

-Please Select-

Asides from sheep, are other animals farmed on the same land?*

-Please Select-

- a. Upon selection of either hectares or acres, another set of questions will appear. Fill in the most relevant information on the text box marked as ‘√’.



Estimated total farm area for all farming activities.*

√

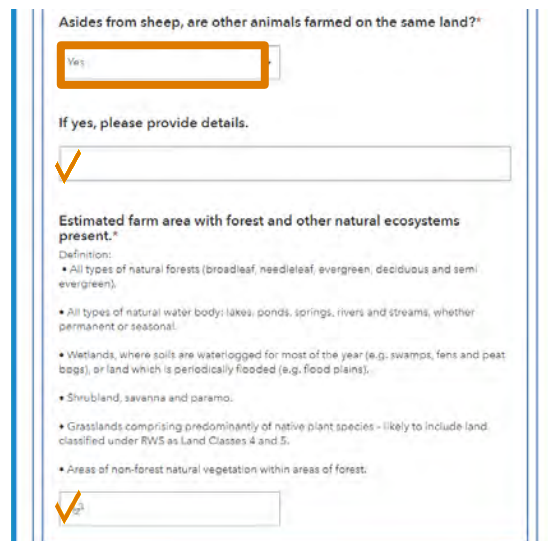
Estimated area of owned and rented farm area used for sheep farming.*

√

Estimated communal or public land area used for sheep.*

√

- b. Upon selection of ‘yes’ to below question, another set of questions will appear. Fill in the most relevant information in the text box marked as ‘√’



Asides from sheep, are other animals farmed on the same land?*

Yes

If yes, please provide details.

√

Estimated farm area with forest and other natural ecosystems present.*

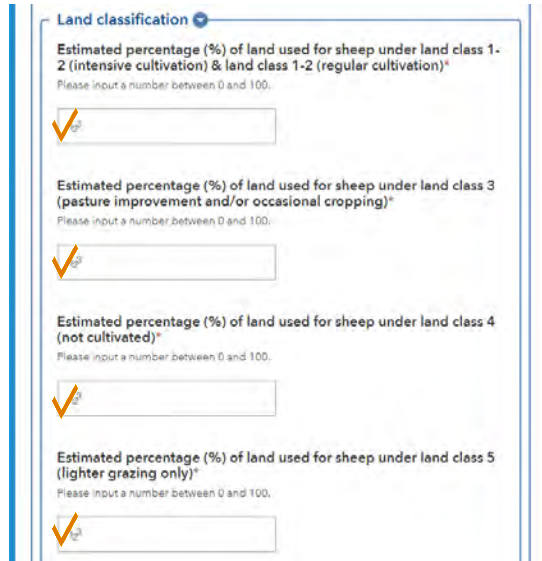
Definition:

- All types of natural forests (broadleaf, needleleaf, evergreen, deciduous and semi-evergreen).
- All types of natural water bodies: lakes, ponds, springs, rivers and streams, whether permanent or seasonal.
- Wetlands, where soils are waterlogged for most of the year (e.g. swamps, fens and peat bogs), or land which is periodically flooded (e.g. flood plains).
- Shrubland, savanna and pampas.
- Grasslands comprising predominantly of native plant species - likely to include land classified under RVS as Land Classes 4 and 5.
- Areas of non-forest natural vegetation within areas of forest.

√

C3.3 Land Classification

C3.3.1 Key in estimation on the text box marked as '✓'.



Land classification

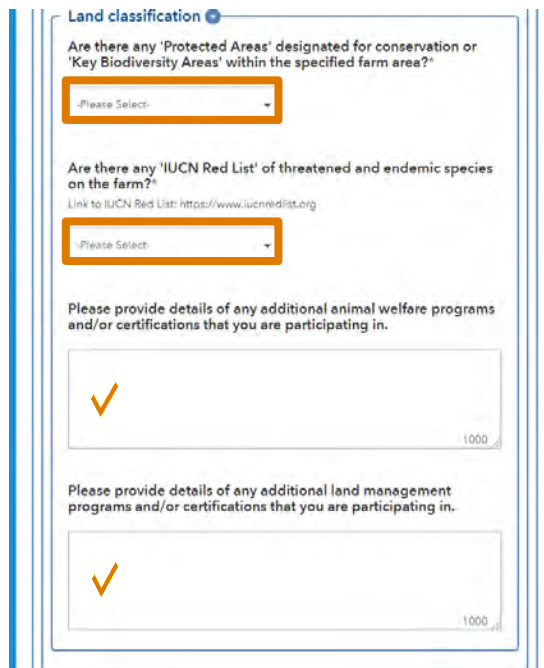
Estimated percentage (%) of land used for sheep under land class 1-2 (intensive cultivation) & land class 1-2 (regular cultivation)*
Please input a number between 0 and 100.
✓

Estimated percentage (%) of land used for sheep under land class 3 (pasture improvement and/or occasional cropping)*
Please input a number between 0 and 100.
✓

Estimated percentage (%) of land used for sheep under land class 4 (not cultivated)*
Please input a number between 0 and 100.
✓

Estimated percentage (%) of land used for sheep under land class 5 (lighter grazing only)*
Please input a number between 0 and 100.
✓

C3.3.2 Click on the highlighted box '-Please Select-' to indicate if there are any protected area or IUCN red list. Then provide details on the text box marked as '✓'.



Land classification

Are there any 'Protected Areas' designated for conservation or 'Key Biodiversity Areas' within the specified farm area?*

✓

Are there any 'IUCN Red List' of threatened and endemic species on the farm?*

Link to IUCN Red List: <https://www.iucnredlist.org>

✓

Please provide details of any additional animal welfare programs and/or certifications that you are participating in.

✓

Please provide details of any additional land management programs and/or certifications that you are participating in.

✓

C4. Grazing Management (RWS)

C4.1 Select all applicable answers to the multi selection box and tick '✓' to the most relevant information.

(Note: Survey will have more answer selections than the screenshot shown below).

Grazing management (RWS)

What are the grazing strategy(ies) that are used on the farm?*

<input checked="" type="checkbox"/> Continuous grazing	<input type="checkbox"/> Continuous set stocking	<input type="checkbox"/> Rotational grazing
<input type="checkbox"/> Cell grazing or mob grazing	<input type="checkbox"/> Savory method or holistic management	<input type="checkbox"/> Spell grazing
<input type="checkbox"/> Intensive + Rest		
<input type="checkbox"/> Others, please provide details		

Which soil carbon building/holistic management practices are in use on the farm?*

<input checked="" type="checkbox"/> Mulching/compost application	<input type="checkbox"/> Residue and tillage management	<input type="checkbox"/> No till/Strip till/Direct seed
<input type="checkbox"/> Multi-story cropping	<input type="checkbox"/> Windbreak/Shelterbelt establishment	<input type="checkbox"/> Silvopasture establishment
<input type="checkbox"/> Forage and biomass planting	<input type="checkbox"/> Nutrient management	<input type="checkbox"/> Tree/Shrub establishment

Click on the highlighted box '-Please Select-' to indicate either 'Yes' or 'No'. If 'Yes' is selected, please provide details in the text box marked as '✓'.

Is soil carbon and/or soil organic matter testing carried out?*

<div>Yes, please provide details</div>	<div>✓</div>
--	--------------

C5. Animal Husbandry (RWS)

C5.1 Select all applicable answers to the multi selection box and tick '✓' to the most relevant information.

Animal husbandry (RWS)

What months does shearing take place?*

<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March
<input checked="" type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

What months does lambing take place?*

<input checked="" type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March
<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

C5.2 Click on the highlighted box '-Please Select-' to select the most relevant answers to the below questions.

Is tail docking carried out?*

-Please Select-

Is castration carried out?*

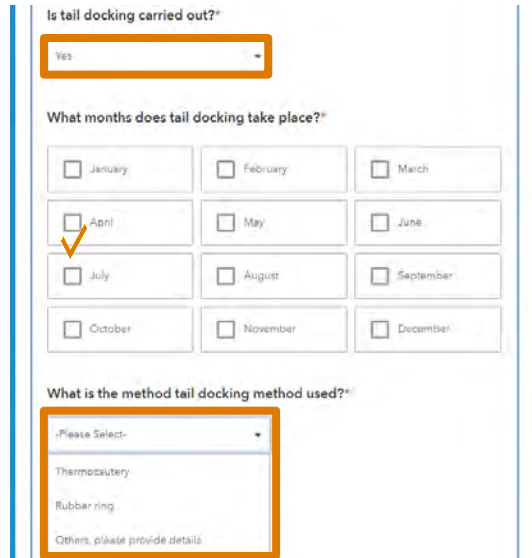
-Please Select-

Is identification carried out?*

-Please Select-

- C5.3** Upon selection of 'yes', another set of questions will appear. Select all applicable answers to the multi selection box and tick '✓'.

(Note: The same method applies for all 3 questions under this section).



Is tail docking carried out?*

Yes

What months does tail docking take place?*

☐ January ☐ February ☐ March

☒ April ☐ May ☐ June

☐ July ☐ August ☐ September

☐ October ☐ November ☐ December

What is the method tail docking method used?*

-Please Select-

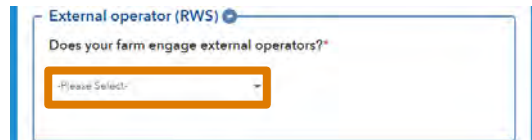
Thermocautery

Rubber ring

Others, please provide details

C6. External Operator (RWS)

- C6.1** Click on the highlighted box '-Please Select-' to select either 'Yes' or 'No'.

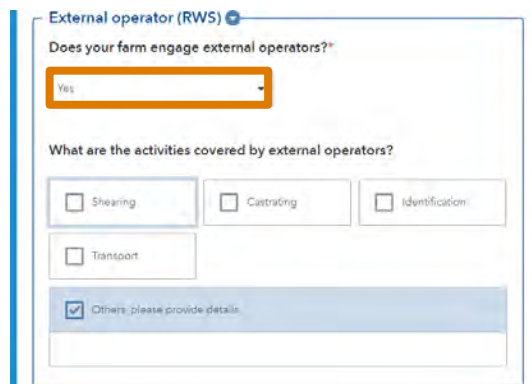


External operator (RWS) ⓘ

Does your farm engage external operators?*

-Please Select-

- C6.2** If 'Yes' is selected, another set of questions will appear. Select all applicable answers to the multi selection box and tick '✓'. If 'Others' is selected, please fill in answer in the provided text box.



External operator (RWS) ⓘ

Does your farm engage external operators?*

Yes

What are the activities covered by external operators?

☐ Shearing ☐ Castrating ☐ Identification

☐ Transport

☒ Others, please provide details

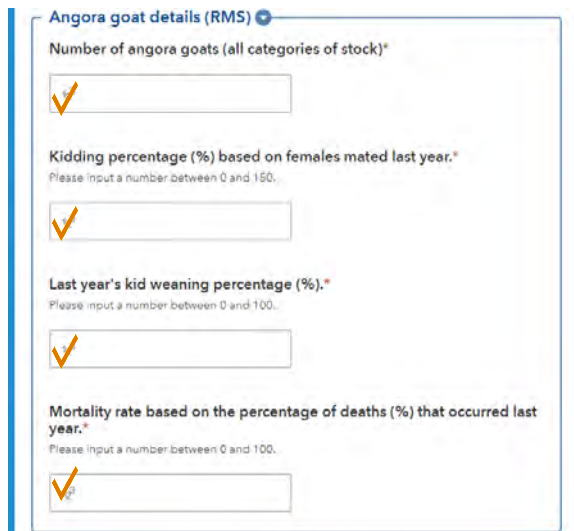
Section D - Responsible Mohair Standard (RMS)

This section will appear upon selecting 'Yes' to 'Responsible Mohair Standard' (RMS) from section B4.1. Instructions to fill in the survey are the same as those in Section C, 'Responsible Wool Standard' (RWS), except for the below sections.

D1. Angora Goat Details (RMS)

D1.1 Fill in the most relevant information in the text box marked as '✓'.

(Note: Kidding percentage should be calculated based on females mated during the reporting period or the number of births per female).



The screenshot shows a form titled "Angora goat details (RMS)" with a blue header bar. The form contains four input fields, each preceded by a yellow checkmark icon. The first field is labeled "Number of angora goats (all categories of stock)*" and has a small asterisk. The second field is labeled "Kidding percentage (%) based on females mated last year.*" with a sub-note "Please input a number between 0 and 150." The third field is labeled "Last year's kid weaning percentage (%).*" with a sub-note "Please input a number between 0 and 100." The fourth field is labeled "Mortality rate based on the percentage of deaths (%) that occurred last year.*" with a sub-note "Please input a number between 0 and 100." Each input field is a white box with a light blue border.

D2. Animal Husbandry (RMS)

D2.1 Select all applicable answers to the multi selection box and tick '✓' to the most relevant information.

Animal husbandry (RMS)

What months does shearing take place?*

<input checked="" type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March
<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

What months does kidding take place?*

<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March
<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input checked="" type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

D2.2 Click on the highlighted box '-Please Select-' to select the most relevant answers to the below questions.

Is castration carried out?*

Please Select-

Is identification carried out?*

Please Select-

D2.3 Upon selection of 'yes', another set of questions will appear. Select all applicable answers to the multi selection box & tick '✓' to the most relevant information.

(Note: The same method applies for the 'Is castration carried out' question under this section).

Is identification carried out?*

Yes

What months does identification take place?*

<input checked="" type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March
<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

What are the methods of identification used?*

Select any/all that apply

☒ Tattoo

☐ Tags

☐ Earring

☐ Ear marks - clamp or scissors

☐ Others, please provide details

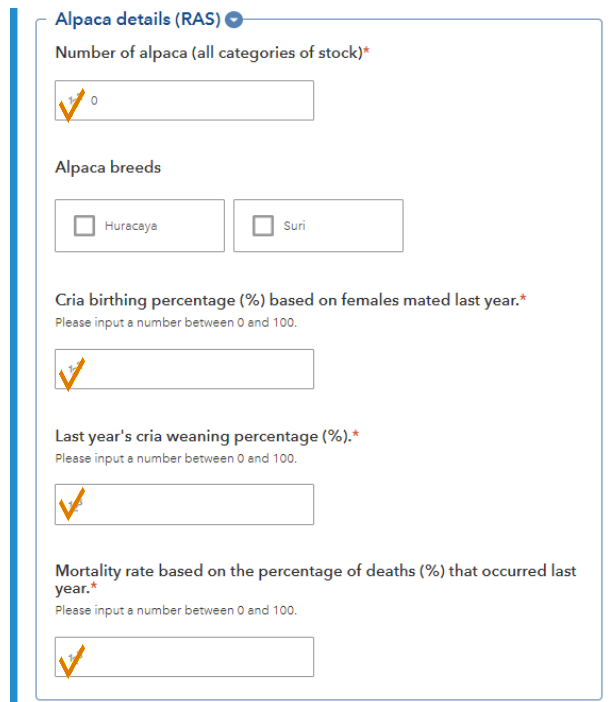
Section E - Responsible Alpaca Standard (RAS)

This section will appear upon selecting 'Yes' to 'Responsible Alpaca Standard' (RAS) from section B4.1. Instructions to fill in the survey is the same as Section C, 'Responsible Wool Standard' (RWS), except for the below sections.

E1. Alpaca Details (RAS)

E1.1 Fill in the most relevant information in the text box marked as '✓'.

(Note: Cria percentage should be calculated based on females mated during the reporting period or the number of births per female).



Alpaca details (RAS)

Number of alpaca (all categories of stock)*

✓ 0

Alpaca breeds

☐ Huracaya ☐ Suri

Cria birthing percentage (%) based on females mated last year.*
Please input a number between 0 and 100.

✓

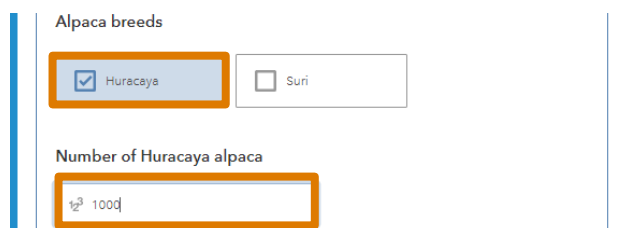
Last year's cria weaning percentage (%)*
Please input a number between 0 and 100.

✓

Mortality rate based on the percentage of deaths (%) that occurred last year.*
Please input a number between 0 and 100.

✓

E1.2 Upon selecting the type of breed, a text column will appear at the bottom. Select all applicable breeds and enter the total number of alpacas by breeds in the text box.



Alpaca breeds

☒ Huracaya ☐ Suri

Number of Huracaya alpaca

123 100d

E2. Animal Husbandry (RAS)

E2.1 Select all applicable answers to the multi selection box and tick '✓' to the most relevant information.

Animal husbandry (RAS)

What months does shearing take place?*

<input checked="" type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March
<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

What months does cria birthing take place?*

<input type="checkbox"/> January	<input checked="" type="checkbox"/> February	<input type="checkbox"/> March
<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

E2.2 Click on the highlighted box 'Please Select-' to select the most relevant answers to the below questions.

Is castration carried out?*

Please Select-

Is identification carried out?*

Please Select-

E2.3 Upon selection of 'yes', another set of questions will appear. Select all applicable answers to the multi selection box and tick '✓' to the most relevant information.

(Note: The same method applies for the 'Is castration carried out' question under this section)

Is identification carried out?*

Yes

What months does identification take place?*

✓

January

February

March

April

May

June

July

August

September

October

November

December

What are the methods of identification used?*

Select any/all that apply

✓

Tattoo

Tags

Tassels

Ear marks - clamp or scissors

Others, please provide details

Section F - Pre-fill Function Using Survey123 App

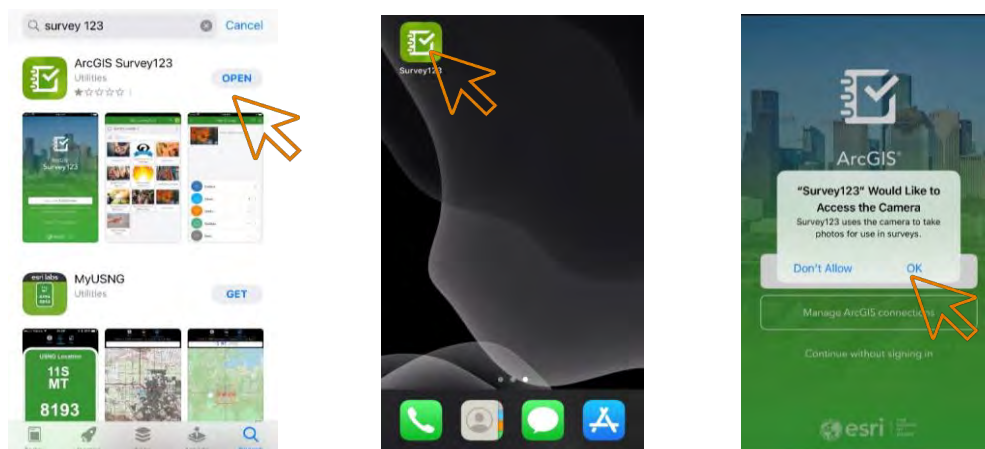
This section provides instructions to save your survey answers (or pre-fill function) into your smartphone without having to fill in the survey answers again. Please note that users will need to submit the full survey answers for the first time for this function to work.

Pre-fill function are saved using ArcGIS survey123 app feature. There are no capabilities for pre-fill function on web browser. However, when keying in the survey answers on the web browser, the survey answers are temporarily saved before clicking on the 'Submit' button (see G2 for saving temporary survey results on web browser). Once you click on the 'Submit' button using web browser, another full survey of answers will need to be filled in again.

Note: Once you remove the app from your phone, all saved survey answers will be deleted.

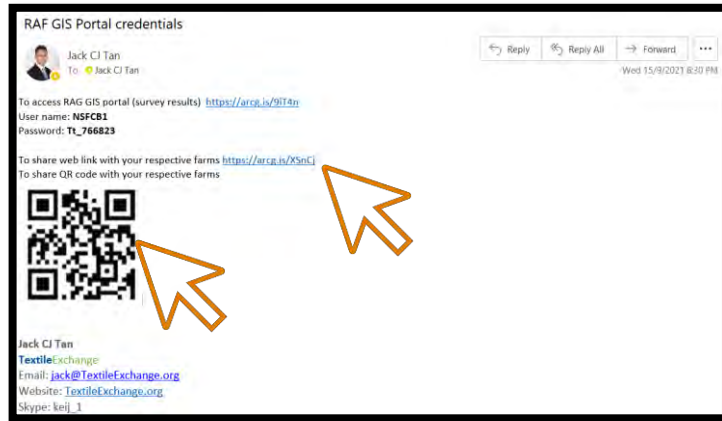
F1. Download ArcGIS Survey123 App

F1.1 Download ArcGIS Survey123 app from Apple store (the same method applies for Android users on Google Play store as well). After that, open the app and allow Survey123 app to access your camera.



F2. Open the Survey Using ArcGIS Survey123 App

F2.1 Scan the QR code or click on the web link to open the survey

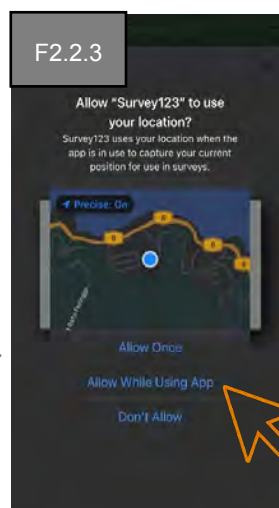
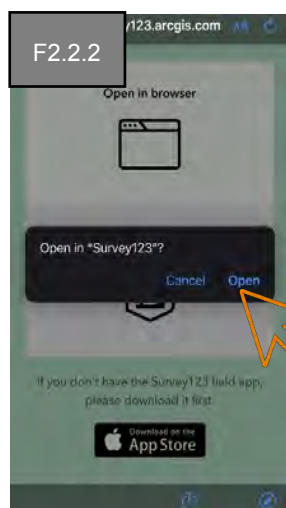


F2.2 After you scan the QR code or click on the weblink, the app will ask you to open survey. Please follow the below steps:

F2.2.1 Click “Open in the Survey123 field app”.

F2.2.2 Then, Click on “Open”.

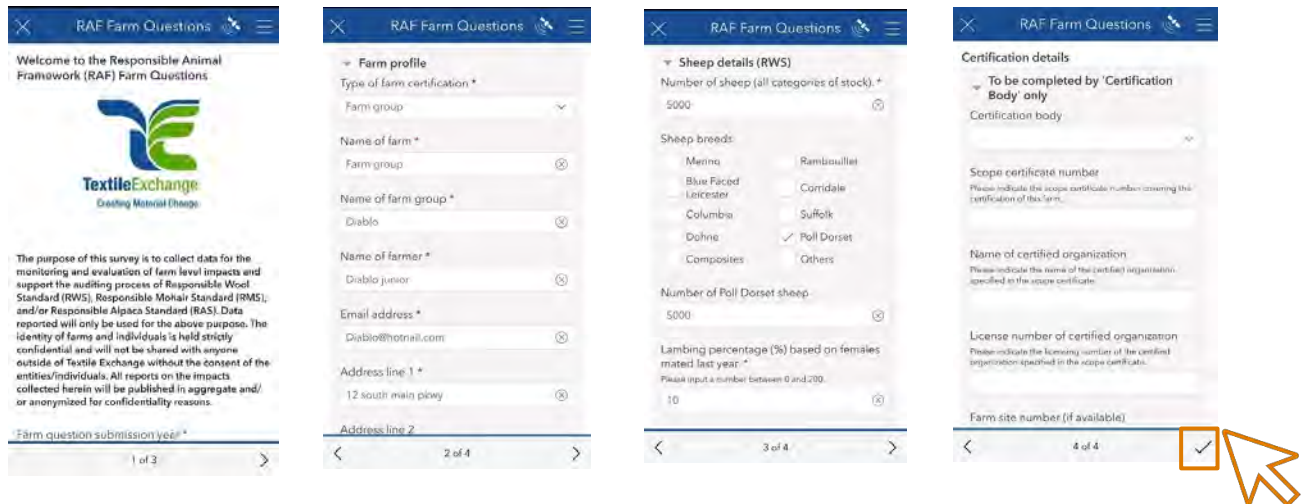
F2.2.3 After that, select “Allow While Using App” option and wait for the survey to download into your smartphone.



F3. Fill in and Submit Survey Using ArcGIS Survey123 App

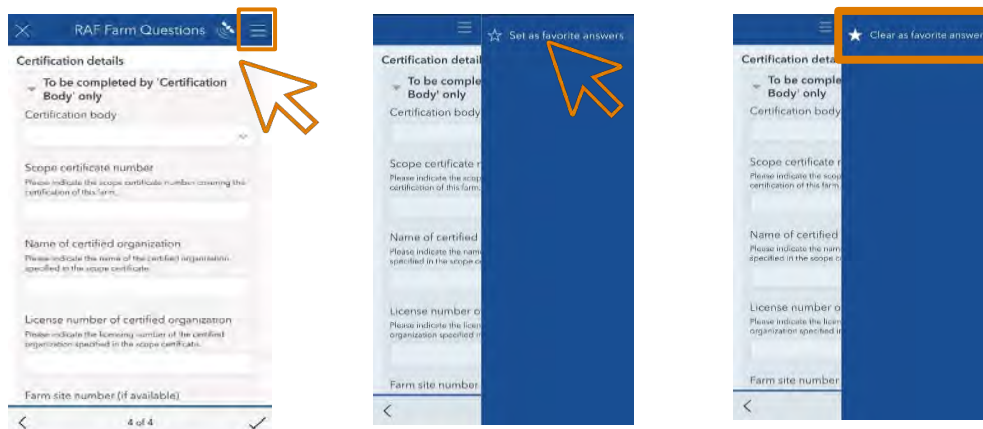
Fill in survey answers as shown below and click on the check mark icon to submit. Instructions to fill in the survey are the same as the earlier instructions (see Section B to Section E for steps to fill in survey, if needed).

Note: To use the pre-fill function, you will need to fill in the survey answers at least once for the function to work. Please follow step F4 before you click on 'Submit'. Step F4 will ensure your survey answers are saved using the pre-fill function.



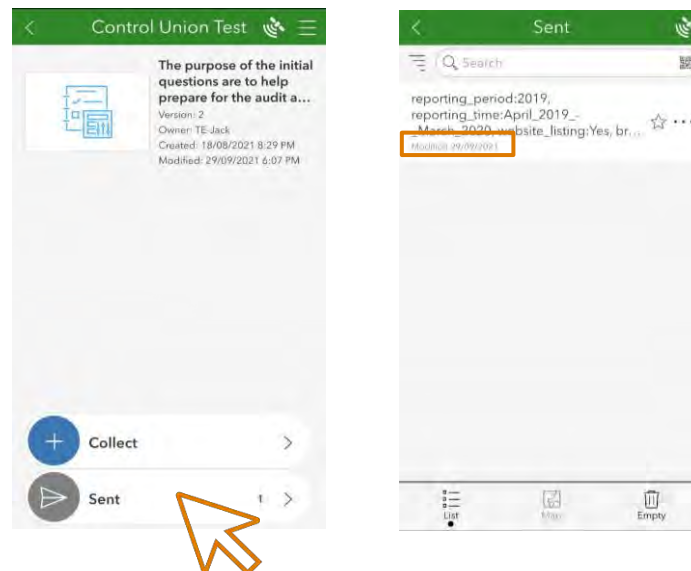
F4. Setting Pre-Fill Function in ArcGIS Survey123 App

At the last page of the survey, hover to the top right 3 lines icon and click on “**Set as favorite answers**”. Once set, the star icon will turn into a bold white color.



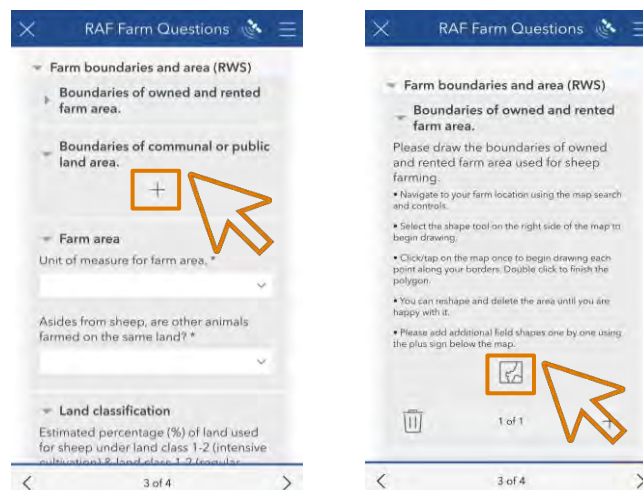
F5. How to Check if Survey is Successfully Submitted

Click on the “**Sent**” link and the app will bring you to the “Sent” page. If you see the time stamp this means that the survey was successfully submitted.



F6. Drawing Maps Using ArcGIS Survey123 App

F6.1 To activate the polygon maps on ArcGIS Survey123 app, click on the “+” sign and then click on the map icon as shown below.



F6.2 Once the map is activated, please follow the below steps:

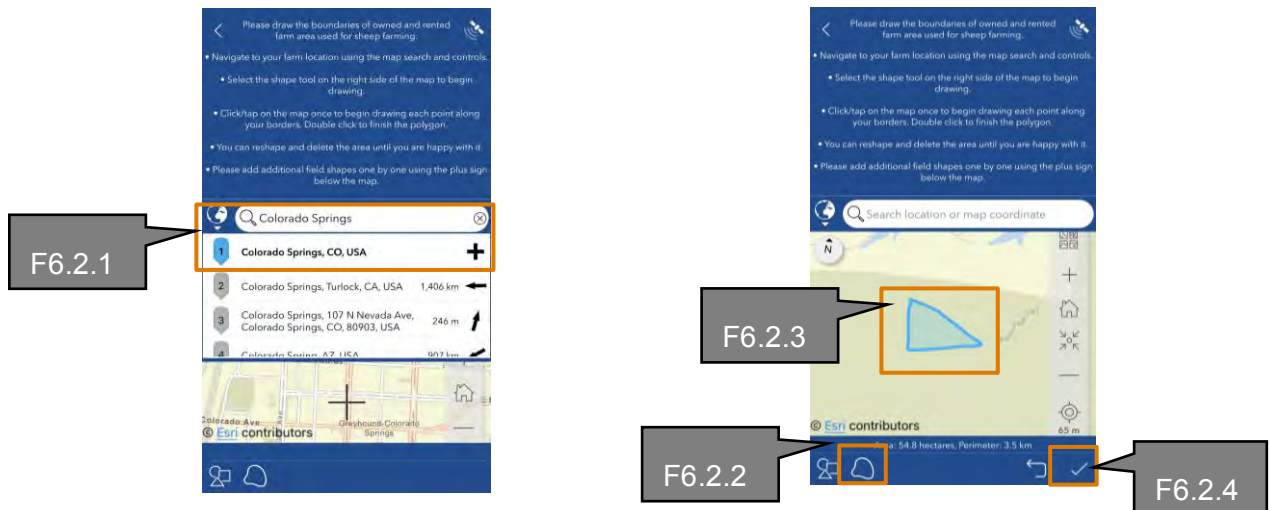
F6.2.1 Type in your farm location address.

F6.2.2 After that, click on polygon map icon

F6.2.3 Then draw the farm area on the map.

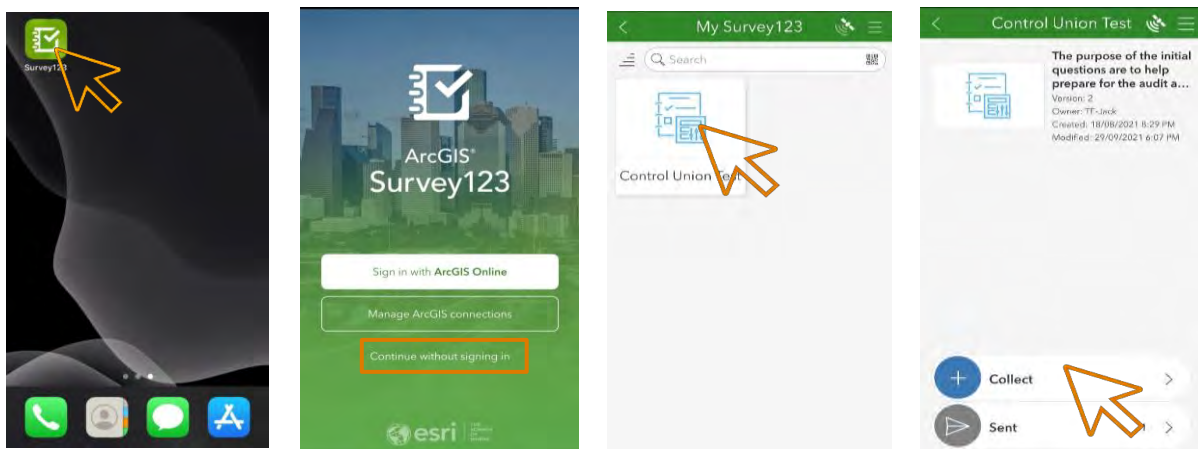
F6.2.4 Once completed, click on the check mark icon on the bottom right.

(Note: Maps will be able to support farm address up to street level).

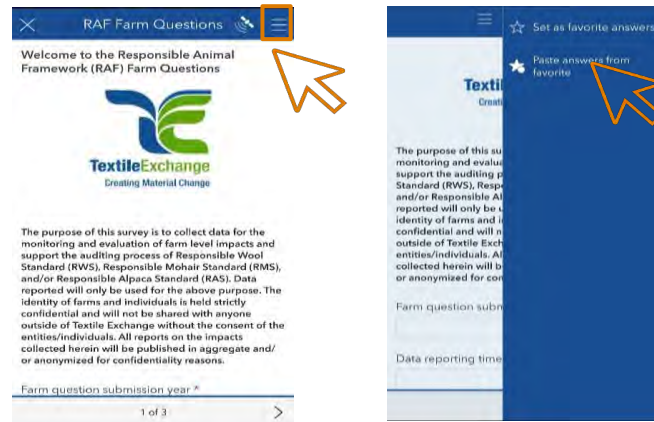


F7. Resubmitting Survey Answers Using Pre-Fill Function

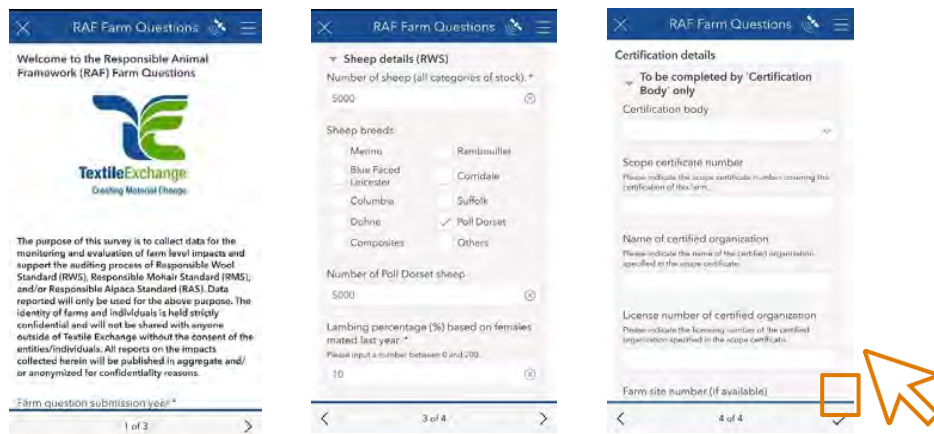
F7.1 Open the Survey123 app by selecting “Continue without signing in”. After that, click on the survey icon and then click “Collect”.



F7.2 Once the app opens the survey form, hover to the top 3 lines icon, and then click on “Paste answers from favorite”.



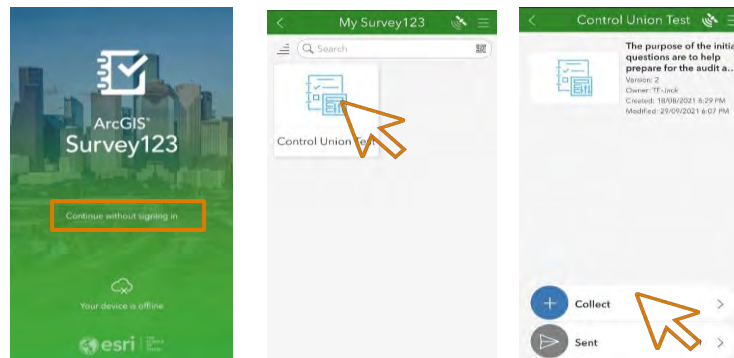
F7.3 Pre-fill function will paste the survey answers into the survey form (see below). Please amend survey answers if required and click on the check mark icon to resubmit another survey.



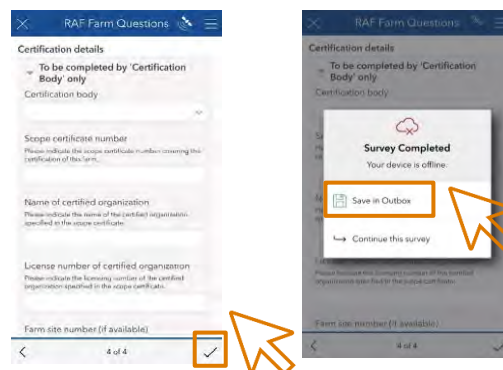
F8. Fill in the Survey Without Internet

F8.1 Filling in the survey without an internet connection is possible, but you will need to download the survey into your phone (see F2 for details).

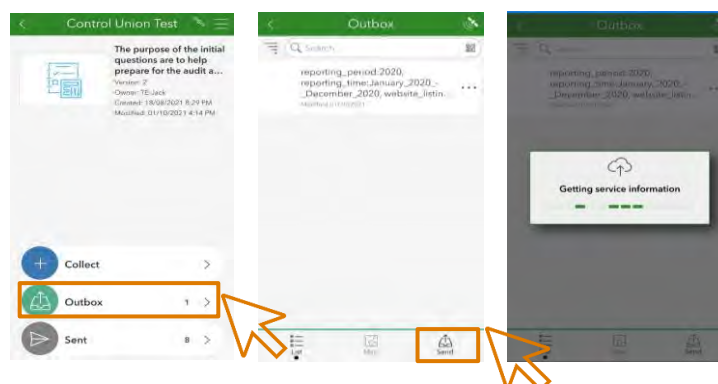
To begin, click on “**Continue without signing in**”, then select the survey form and then click on “**Collect**”.



F8.2 Fill in the survey by either using the pre-fill function or by keying in answers manually. Once you are done, click on the check mark icon and then click on “**Save in Outbox**”.



F8.3 Once you have an internet connection and are ready to submit the survey, click on “**Outbox**”, and then “**Send**”.



Section G - Submitting Survey and Additional Help

G1. Submitting Survey

Please do not fill in the last page of the survey. This page is intended for the certification body to complete.

Certification details

To be completed by 'Certification Body' only

Certification body

-Please Select-

Scope certificate number

Please indicate the scope certificate number covering the certification of this farm.

Name of certified organization

Please indicate the name of the certified organization specified in the scope certificate.

To submit the survey, click on 'Submit'. After that, a message will pop up to confirm survey submission.

Back

Submit

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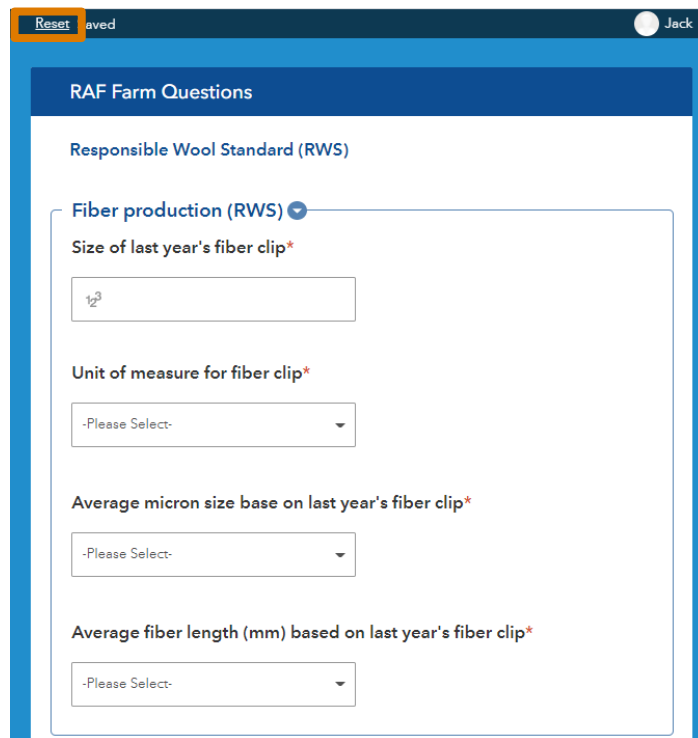
RAF Farm Questions

Great! Your data was sent successfully. Thanks.

G2. Saving Temporary Survey Results

Another handy tip to remember is that the farm questions are cloud-based and will automatically save your responses via your web browser as long as you do not clear your cache and browser history.

Please use the same link and continue where you left off. Alternatively, to clear all the questions already entered, click “Reset” on the top left panel to start fresh.



The screenshot shows a web browser window with a dark blue header bar. On the left of the header is a "Reset" button and the word "Saved". On the right is a user profile icon and the name "Jack". Below the header is a blue bar with the text "RAF Farm Questions". The main content area is white and titled "Responsible Wool Standard (RWS)". It contains a section titled "Fiber production (RWS)" with a dropdown arrow. Below this are four form fields, each with an asterisk indicating it is required:

- "Size of last year's fiber clip*" with a text input field containing "12³".
- "Unit of measure for fiber clip*" with a dropdown menu showing "-Please Select-".
- "Average micron size base on last year's fiber clip*" with a dropdown menu showing "-Please Select-".
- "Average fiber length (mm) based on last year's fiber clip*" with a dropdown menu showing "-Please Select-".

G3. Where to Get Additional Help?

Please contact Textile Exchange GIS project team via email at GIS@TextileExchange.org if you have any other further questions.